Great Hinton Parish Council Expense Claim Form

Folio Number | **Claimant:** Tekla Hicks | Claim Date: 28.02.26

Item	Total	VAT	Net	Miles at rate per mile	Travel	Stationery	Printing	Postage	Allowance	Other 2	Date	Description of expense (Receipts to be attached in all cases)
	££.pp	££.pp	££.pp	£0.45	££.pp	££.pp	££.pp	££.pp	££.pp	££.pp		
1	1080	000	1080	2400	1080	Enter NET excluding VAT values below						
2	2000	000	2000			1000	1000					
3	4800	000	4800						4800		28.02.2026	WFH £6 pw x 8 weeks
14	000	000	000									
15	000	000	000									
Total Claimed	**7880**	**000**	**7880**		**1080**	**1000**	**1000**	**000**	**4800**	**000**		
					Net	Net	Net	Net	Net	Net		

Checked by

Name:	
Date	

05.01.2026	Agenda	8
08.01.2026	Meeting	8
26.02.2026	Agenda	8
		24